# Finance Committee March 2016 

The AACN Finance Committee meets on a quarterly basis to review the financial statements and oversee the Association's financial commitments. The January 2016 financial statements are attached and have been reviewed by both the Finance Committee and the Board of Directors. It should be noted that as of January $31^{\text {st }}$, AACN had received $85 \%$ of budgeted revenue for the current fiscal year. Expenses to date were on target at $55 \%$ of the total budget.

Special initiatives arise throughout the year due to the work of the Association and implementation of the strategic plan. Budgets specific to each initiative are considered for approval by both the Finance Committee and the Board of Directors. In addition to the approved operating budget, AACN currently has the following Board-approved special initiatives:

- Futures Task Force
- APRN Clinical Training Task Force
- Implementation of the DNP Task Force
- Leadership Development Initiative
- CEO Onboarding
- Manatt Health Solutions AHC Study

Board-approved expenditures currently total \$215,000 this fiscal year. Year-to-date grant offsets (salary, fringe benefits, rent, and overhead) cover these additional expenses.

As set forth in the Financial Management Guidelines, the Finance Committee is charged with monitoring the Association's investment portfolio with the assistance of our investment manager at RBC Wealth Management. As of January $31^{\text {st }}$, AACN had realized earnings of $\$ 247,500$ with unrealized losses of $\$ 1$ million.

One of the committee's primary responsibilities is to present a balanced annual operating budget to the Board of Directors each year. The budget is tied to the strategic goals and initiatives of the Association and is built upon projected revenues and expenses, exclusive of any grant funding. For FY 2017, institutional membership dues will be $\$ 4,984$. Conference registrations will be $\$ 449$ and members can take advantage of a $\$ 50$ discount prior to June $30^{\text {th }}$.

Committee members are:
Teri Murray, PhD, Chair, St. Louis University
Elias Provencio-Vasquez, PhD, University of Texas - El Paso
Sharon Radzyminski, PhD, Georgia Southern University
Lepaine Sharp-McHenry, DNP, Oklahoma Baptist University
Marion E. Broome, PhD, Duke University
Heather Shelford, AACN Staff Liaison

## ADVANCING HIGHER EDUCATION IN NURSING

| ASSETS |  |
| :---: | :---: |
| CURRENT ASSETS |  |
| Cash-Checking | \$40,370.01 |
| Operating Fund | 2,982,738.46 |
| Long Term Reserve Fund | 9,515,190.17 |
| Capital Expenditures Fund | 250,587.35 |
| McGovern Endowment Fund | 108,398.50 |
| AMHIC Reciprocal Investment | 39,618.97 |
| 457b Plan | 9,832.11 |
| A/R-Grants and Contracts | 1,010,828.59 |
| A/R-General | 46,973.62 |
| Due from CCNE | 204,583.71 |
| Prepaid Expenses | 158,979.54 |
| TOTAL CURRENT ASSETS | \$14,368,101.03 |
| PROPERTY \& EQUIPMENT |  |
| Furniture, Fixtures \& Equip. | 988,588.93 |
| Accumulated Depreciation | (768,811.00) |
| Leasehold Improvements | 533,262.14 |
| Amortization | $(401,908.00)$ |
| TOTAL PROPERTY \& EQUIPMENT | \$351,132.07 |
| TOTAL ASSETS | \$14,719,233.10 |
| LIABILITIES \& NET ASSETS |  |
| LIABILITIES |  |
| Accounts Payable | 70,237.11 |
| Accrued Vacation | 215,482.73 |
| Capital Leases | 37,474.41 |
| 457b Plan | 9,832.11 |
| Deferred Revenue-Other | 29,651.12 |
| Deferred Revenue-Grants | 28,465.53 |
| Deferred Rent | 125,070.00 |
| TOTAL LIABILITIES | \$516,213.01 |
| NET ASSETS |  |
| Unrestricted | 11,309,260.96 |
| Unrestricted YTD Change | 1,780,797.91 |
| Temporarily Restricted | 1,917,585.92 |
| Temporarily Restricted-YTD Change | (892,827.70) |
| Permanently Restricted | 88,203.00 |
| TOTAL NET ASSETS | \$14,203,020.09 |
| TOTAL LIABILITIES \& NET ASSETS | \$14,719,233.10 |

## DESCRIPTION

## WITH GRANTS

| DESCRIPTION | CURRENT PERIOD | YEAR TO DATE | ANNUAL BUDGET | BUDGET <br> VARIANCE \$ | BUDGET <br> VARIANCE \% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUE |  |  |  |  |  |
| Membership Dues | \$4,818.00 | \$3,731,541.00 | \$3,697,815.00 | \$33,726.00 | 1\% |
| Network Dues | 1,100.00 | 155,800.00 | 145,000.00 | 10,800.00 | 7\% |
| Registration Fees | 303,793.00 | 2,523,094.00 | 2,682,546.00 | $(159,452.00)$ | (6\%) |
| Grants and Contracts | 217,030.58 | 747,916.58 | 1,249,441.90 | $(501,525.32)$ | (40\%) |
| Investment Income | 9,340.04 | 164,973.27 | 465,000.00 | $(300,026.73)$ | (65\%) |
| Publications Income | 15,172.00 | 17,629.00 | 40,400.00 | $(22,771.00)$ | (56\%) |
| Advertising Income | 20,696.00 | 122,836.50 | 121,000.00 | 1,836.50 | 2\% |
| Royalties | 37,500.00 | 399,918.92 | 1,206,500.00 | $(806,581.08)$ | (67\%) |
| IDS Reports | 3,407.35 | 24,194.80 | 55,000.00 | $(30,805.20)$ | (56\%) |
| Miscellaneous Income | 17,113.00 | 91,730.90 | 140,525.00 | $(48,794.10)$ | (35\%) |
| TOTAL REVENUE | 629,969.97 | 7,979,634.97 | 9,803,227.90 | (1,823,592.93) | (19\%) |
| EXPENSES |  |  |  |  |  |
| Salaries | 342,361.54 | 2,381,750.80 | 4,162,428.71 | 1,780,677.91 | 43\% |
| Salary Offsets | $(21,106.57)$ | $(105,556.22)$ | 0.00 | 105,556.22 |  |
| Fringe Benefits | 98,196.08 | 603,535.35 | 1,116,824.10 | 513,288.75 | 46\% |
| Fringe Offsets | $(3,086.08)$ | $(20,064.06)$ | 0.00 | 20,064.06 |  |
| Rent | 22,098.80 | 158,276.60 | 271,053.00 | 112,776.40 | 42\% |
| Rent Offsets | $(2,090.00)$ | $(15,257.00)$ | 0.00 | 15,257.00 |  |
| Recruitment | 7,621.17 | 27,705.33 | 20,000.00 | $(7,705.33)$ | (39\%) |
| Telephone | 2,922.08 | 18,115.57 | 54,723.87 | 36,608.30 | 67\% |
| Printing and Design | 10,973.85 | 118,022.31 | 324,657.34 | 206,635.03 | 64\% |
| Postage | 12,989.99 | 43,809.15 | 81,352.52 | 37,543.37 | 46\% |
| Office Supplies | 4,419.50 | 46,281.56 | 73,846.90 | 27,565.34 | 37\% |
| IT Maintenance | 5,735.46 | 135,096.71 | 200,752.81 | 65,656.10 | 33\% |
| Depreciation/Amortization | 18,709.00 | 131,007.97 | 240,360.00 | 109,352.03 | 45\% |
| Office Insurance | 0.00 | 29,824.61 | 35,000.00 | 5,175.39 | 15\% |
| Consulting/Professional Services | 104,876.20 | 843,620.21 | 1,448,971.04 | 605,350.83 | 42\% |
| Staff/Officer Travel | 38,503.14 | 160,543.16 | 307,131.88 | 146,588.72 | 48\% |
| Speaker/Participant Travel | 14,302.55 | 279,618.57 | 592,741.27 | 313,122.70 | 53\% |
| Board and Committee | 45,560.22 | 125,542.90 | 283,823.28 | 158,280.38 | 56\% |
| Dues and Subscriptions | 16,710.53 | 94,882.05 | 140,118.00 | 45,235.95 | 32\% |
| Sponsorships and Contributions | 13,000.00 | 56,050.00 | 59,000.00 | 2,950.00 | 5\% |
| Catering and Audio Visual | 339,860.98 | 780,766.58 | 1,323,569.50 | 542,802.92 | 41\% |
| Scholarships/Stipends/Grants | 7,500.00 | 259,061.60 | 459,607.39 | 200,545.79 | 44\% |
| Federal/State Taxes | 0.00 | 0.00 | 19,000.00 | 19,000.00 | 100\% |
| Investment Fees | 12,169.56 | 37,167.05 | 50,000.00 | 12,832.95 | 26\% |
| Miscellaneous Expense | 16,813.90 | 127,300.27 | 167,873.75 | 40,573.48 | 24\% |
| Overhead Allocation | 21,035.62 | 131,036.68 | 233,279.24 | 102,242.56 | 44\% |
| Overhead Recovery | $(21,035.62)$ | (131,036.68) | 0.00 | 131,036.68 |  |
| TOTAL EXPENSES | 1,109,041.90 | 6,317,101.07 | 11,666,114.60 | 5,349,013.53 | 46\% |
| YTD CHANGE IN NET ASSETS | (479,071.93) | 1,662,533.90 | (1,862,886.70) | $(3,525,420.60)$ |  |
| Realized Gain(Loss) on Inv. | 228.86 | 247,532.13 | 0.00 | 247,532.13 |  |
| Unrealized Gain(Loss) on Inv. | $(266,995.60)$ | (1,022,095.82) | 0.00 | (1,022,095.82) |  |


| DESCRIPTION | WITHOUT GRANTS |  |  |  | BUDGET VARIANCE \% |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | CURRENT PERIOD | YEAR TO DATE | ANNUAL BUDGET | BUDGET VARIANCE \$ |  |
| REVENUE |  |  |  |  |  |
| Membership Dues | \$4,818.00 | \$3,731,541.00 | \$3,697,815.00 | \$33,726.00 | 1\% |
| Network Dues | 1,100.00 | 155,800.00 | 145,000.00 | 10,800.00 | 7\% |
| Registration Fees | 303,793.00 | 2,523,094.00 | 2,682,546.00 | $(159,452.00)$ | (6\%) |
| Investment Income | 9,159.56 | 164,014.59 | 465,000.00 | $(300,985.41)$ | (65\%) |
| Publications Income | 15,172.00 | 17,629.00 | 40,400.00 | $(22,771.00)$ | (56\%) |
| Advertising Income | 20,696.00 | 122,836.50 | 121,000.00 | 1,836.50 | 2\% |
| Royalties | 37,500.00 | 399,918.92 | 1,206,500.00 | $(806,581.08)$ | (67\%) |
| IDS Reports | 3,407.35 | 24,194.80 | 55,000.00 | $(30,805.20)$ | (56\%) |
| Miscellaneous Income | 17,113.00 | 91,730.90 | 140,525.00 | $(48,794.10)$ | (35\%) |
| TOTAL REVENUE | 412,758.91 | 7,230,759.71 | 8,553,786.00 | (1,323,026.29) | (15\%) |
| EXPENSES |  |  |  |  |  |
| Salaries | 282,467.01 | 2,017,012.14 | 3,625,646.00 | 1,608,633.86 | 44\% |
| Fringe Benefits | 82,688.21 | 511,600.53 | 974,061.00 | 462,460.47 | 47\% |
| Rent | 20,008.80 | 143,019.60 | 246,699.00 | 103,679.40 | 42\% |
| Recruitment | 7,531.67 | 27,365.83 | 20,000.00 | $(7,365.83)$ | (37\%) |
| Telephone | 2,846.60 | 15,819.39 | 38,715.00 | 22,895.61 | 59\% |
| Printing and Design | 10,051.81 | 95,790.13 | 254,666.00 | 158,875.87 | 62\% |
| Postage | 12,552.01 | 39,233.62 | 77,750.00 | 38,516.38 | 50\% |
| Office Supplies | 3,111.80 | 41,065.89 | 58,000.00 | 16,934.11 | 29\% |
| IT Maintenance | 5,735.46 | 116,588.90 | 180,850.00 | 64,261.10 | 36\% |
| Depreciation/Amortization | 18,709.00 | 131,007.97 | 240,360.00 | 109,352.03 | 45\% |
| Office Insurance | 0.00 | 29,824.61 | 35,000.00 | 5,175.39 | 15\% |
| Consulting/Professional Service: | 28,637.44 | 607,856.42 | 886,946.00 | 279,089.58 | 31\% |
| Staff/Officer Travel | 32,865.05 | 140,107.61 | 290,494.00 | 150,386.39 | 52\% |
| Speaker/Participant Travel | 9,450.60 | 102,412.30 | 263,100.00 | 160,687.70 | 61\% |
| Board and Committee | 42,686.36 | 108,843.92 | 229,137.00 | 120,293.08 | 52\% |
| Dues and Subscriptions | 14,210.53 | 92,126.05 | 134,510.00 | 42,383.95 | 32\% |
| Sponsorships and Contributions | 13,000.00 | 56,050.00 | 59,000.00 | 2,950.00 | 5\% |
| Catering and Audio Visual | 281,790.03 | 507,862.19 | 1,073,297.00 | 565,434.81 | 53\% |
| Federal/State Taxes | 0.00 | 0.00 | 19,000.00 | 19,000.00 | 100\% |
| Investment Fees | 12,169.56 | 37,167.05 | 50,000.00 | 12,832.95 | 26\% |
| Miscellaneous Expense | 16,778.71 | 126,348.60 | 160,340.00 | 33,991.40 | 21\% |
| TOTAL EXPENSES | 897,290.65 | 4,947,102.75 | 8,917,571.00 | 3,970,468.25 | 45\% |
| YTD CHANGE IN NET ASSETS | $(484,531.74)$ | 2,283,656.96 | $(363,785.00)$ | $(2,647,441.96)$ |  |
| Realized Gain(Loss) on Inv. | 184.86 | 247,488.13 | 0.00 | 247,488.13 |  |
| Unrealized Gain(Loss) on Inv. | (267,789.31) | $(1,022,261.14)$ | 0.00 | (1,022,261.14) |  |

For the Seven Months Ending Sunday, January 31, 2016

## BY COST CENTER W/OUT GRANTS

| DESCRIPTION | CURRENT PERIOD | YEAR TO DATE | ANNUAL BUDGET | BUDGET VARIANCE \$ | BUDGET VARIANCE \% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Revenue |  |  |  |  |  |
| General \& Administrative | \$14,227.56 | \$4,103,530.87 | \$4,670,315.00 | (\$566,784.13) | (12\%) |
| Meetings | 255,084.00 | 1,978,043.00 | 2,086,335.00 | $(108,292.00)$ | (5\%) |
| Publications | 52,672.00 | 125,676.79 | 178,400.00 | $(52,723.21)$ | (30\%) |
| Research | 3,407.35 | 24,194.80 | 55,000.00 | $(30,805.20)$ | (56\%) |
| Government Affairs | 12,727.00 | 62,818.00 | 67,061.00 | $(4,243.00)$ | (6\%) |
| Communications | 20,696.00 | 91,212.50 | 75,000.00 | 16,212.50 | 22\% |
| NursingCAS | 16,250.00 | 184,209.76 | 700,000.00 | $(515,790.24)$ | (74\%) |
| Education Policy | 19,162.00 | 113,151.00 | 146,250.00 | $(33,099.00)$ | (23\%) |
| Networks | 1,100.00 | 155,800.00 | 145,000.00 | 10,800.00 | 7\% |
| APRN LACE Initiative | 0.00 | 15,627.50 | 39,380.00 | $(23,752.50)$ | (60\%) |
| Commission for Nurse Certificatic | 17,433.00 | 376,495.49 | 391,045.00 | $(14,549.51)$ | (4\%) |
| TOTAL REVENUE | 412,758.91 | 7,230,759.71 | 8,553,786.00 | (1,323,026.29) | (15\%) |
| EXPENSES |  |  |  |  |  |
| General \& Administrative | 215,826.01 | 1,379,375.51 | 2,390,548.00 | 1,011,172.49 | 42\% |
| Meetings | 336,811.38 | 1,215,024.70 | 2,078,062.00 | 863,037.30 | 42\% |
| Publications | 17,279.63 | 135,402.17 | 250,884.00 | 115,481.83 | 46\% |
| Research | 27,020.36 | 214,045.52 | 398,602.00 | 184,556.48 | 46\% |
| Government Affairs | 70,196.56 | 563,054.01 | 1,054,689.00 | 491,634.99 | 47\% |
| Communications | 43,215.90 | 293,747.34 | 579,202.00 | 285,454.66 | 49\% |
| NursingCAS | 33,056.13 | 144,309.53 | 231,840.00 | 87,530.47 | 38\% |
| Education Policy | 40,532.06 | 284,225.97 | 670,848.00 | 386,622.03 | 58\% |
| Networks | 8,468.02 | 61,580.74 | 107,878.00 | 46,297.26 | 43\% |
| Student Initiatives | 11,995.84 | 82,692.32 | 159,415.00 | 76,722.68 | 48\% |
| Special Projects | 22,591.86 | 158,207.44 | 278,526.00 | 120,318.56 | 43\% |
| Faculty Initiatives | 17,398.78 | 136,249.52 | 245,648.00 | 109,398.48 | 45\% |
| APRN LACE Initiative | 0.00 | 15,627.50 | 39,380.00 | 23,752.50 | 60\% |
| DNP Task Force | 1,539.11 | 2,463.79 | 3,682.00 | 1,218.21 | 33\% |
| Futures Task Force | 2,621.00 | 9,920.82 | 7,265.00 | $(2,655.82)$ | (37\%) |
| APRN Task Force | 0.00 | 15.32 | 34,058.00 | 34,042.68 | 100\% |
| Commission for Nurse Certificatic | 48,738.01 | 251,160.55 | 387,044.00 | 135,883.45 | 35\% |
| TOTAL EXPENSES | 897,290.65 | 4,947,102.75 | 8,917,571.00 | 3,970,468.25 | 45\% |
| NET SURPLUS/DEFICIT | $(484,531.74)$ | 2,283,656.96 | (363,785.00) | $(2,647,441.96)$ |  |
| Realized Gain(Loss) on Inv. | (184.86) | 247,118.41 | 0.00 | 247,118.41 |  |
| Unrealized Gain(Loss) on Inv. | (267,789.31) | (1,022,261.14) | 0.00 | (1,022,261.14) |  |





