

Appendix I: Sample Memorandum of Understanding Between University and Academic Health Center

MEMORANDUM OF UNDERSTANDING BETWEEN [UNIVERSITY NURSING PROGRAM] AND [ACADEMIC HEALTH CENTER]

Effective Date: [Insert Date]

This Memorandum of Understanding ("MOU") is entered into by and between [University Nursing Program], a division of [University Name], and [Academic Health Center], collectively referred to as "the Parties."

ARTICLE I: PURPOSE

The purpose of this MOU is to establish a sustainable and collaborative academic-practice partnership to:

- Expand clinical education opportunities for nursing students.
- Facilitate bi-directional faculty development and shared expertise.
- Create pathways for student employment and workforce integration.
- Promote excellence in nursing education, research, and service.
- Enhance community health and nursing workforce diversity.

ARTICLE II: SCOPE OF COLLABORATION

2.1 Clinical Placement

- The Academic Health Center agrees to serve as a primary clinical training site for undergraduate and graduate nursing students from the University Nursing Program.
- Clinical placements will include, but not be limited to, medical-surgical, primary care, obstetrics/women's health, behavioral health, and community/public health settings.
- Students shall be supervised by qualified preceptors who are either employed by the Health Center or hold joint faculty appointments.

2.2 Mutual Faculty Learning and Appointment

- The Parties will identify and appoint clinical experts from the Health Center as adjunct or joint faculty in the Nursing Program.
- Faculty development opportunities, including workshops, grand rounds, and simulation training, will be co-developed and open to both university and clinical faculty.
- Faculty exchange and collaborative curriculum development shall be encouraged.

2.3 Employment Pipelines for Students

- The Health Center will participate in nursing job fairs, interview days, and talent pipeline initiatives targeting nursing graduates.
- The Parties will explore residency or transition-to-practice programs that support student employment post-graduation.
- Employment opportunities will be prioritized for graduates from underrepresented backgrounds to advance health equity.

ARTICLE III: RESPONSIBILITIES

3.1 University Nursing Program

- Ensure that students meet health, immunization, background check, and educational prerequisites.
- Provide faculty support, course syllabi, and learning objectives for clinical rotations.
- Maintain liability insurance for enrolled students and faculty.

3.2 Academic Health Center

- Provide qualified clinical learning environments consistent with accreditation standards.
- Orient students to facility policies, procedures, and expectations.
- Participate in the evaluation and feedback of student performance in coordination with nursing faculty.

3.3 Mutual Responsibilities

- Collaborate to identify community-based health initiatives for student involvement.
- Engage in regular partnership review meetings to assess effectiveness and resolve challenges.
- Comply with all federal, state, and accreditation requirements (e.g., CCNE, ACEN).

ARTICLE IV: GOVERNANCE

A Joint Nursing Partnership Committee will be formed to oversee this agreement, comprised of:

- Two representatives from each party (one academic, one administrative).
- One representative with expertise in diversity and workforce development.
- The Committee will meet quarterly to review clinical placement data, employment metrics, and faculty engagement outcomes.

ARTICLE V: TERM AND TERMINATION

- This MOU will remain in effect for five (5) years from the Effective Date.
- It may be amended upon mutual agreement.
- Either party may terminate this MOU with 120 days written notice.

ARTICLE VI: GENERAL PROVISIONS

- This MOU does not create a legal partnership, joint venture, or employer-employee relationship.
- All intellectual property developed jointly shall be subject to a separate agreement.
- Each party shall comply with all applicable non-discrimination, FERPA, HIPAA, and Title IX requirements.

IN WITNESS WHEREOF, the undersigned have executed this MOU as of the Effective Date.

[University Nursing Program]

[Academic Health Center]

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____