

Appendix R: Sample Workforce Education Tuition Partnership MOU

Education Workforce Partnership Agreement

Effective Date: [Insert Date]

This Education Workforce Partnership Agreement (“Agreement”) is made and entered into by and between **[Healthcare Partner]** (“Healthcare Partner”) and **[Education Partner]** (“Education Partner”), and hereby amends, supersedes, restates, and replaces all prior agreements between the parties as of the Effective Date.

Description of Partnership

The Education Partner maintains schools of nursing offering pre-licensure nursing education programs in multiple locations, as well as online post-licensure nursing education programs. The Healthcare Partner manages health care facilities and desires to enter into an agreement that allows, but does not require, students participating in its workforce scholarship program (“Scholars”) to enroll in an available nursing program to advance their careers. In exchange, the Education Partner agrees to accommodate Scholar applicants in each admitting class quarterly at the applicable tuition rate provided in this Agreement.

Details of Agreement

- **Designated Number of Admissions**

- The designated number of Scholar applicants may vary from quarter to quarter.
- The Education Partner agrees to make available adequate admission spots each quarter for the enrollment of all applicable Scholars.
- Scholars must be enrolled 15 days prior to the start of the term, or designated slots may be released to other applicants.
- The Healthcare Partner does not guarantee it will place or refer any minimum number of applicants.

- **Marketing and Recruitment**

- Throughout the partnership, the Healthcare Partner may distribute promotional materials related to the Education Partner’s nursing programs consistent with its workforce development processes.
- The Healthcare Partner will direct interested and qualified individuals to the Education Partner for purposes of recruitment and admission activities, which may occur in person or virtually.

- **Cost**

- During the term of this Agreement, the total charge to the Healthcare Partner (or shared with the Scholar, as applicable) shall not exceed the following for each program:
 - Licensed Practical Nursing (LPN): \$19,000 (Includes tuition, books, fees, uniforms, background screening, and registration fees.)
 - LPN to ADN Bridge: \$30,000 (Includes tuition, books, fees, uniforms, background screening, and registration fees.)
 - Associate Degree Nursing (2-Year): \$42,500 (Includes tuition, books, fees, uniforms, background screening, and registration fees.)

- **Billing**

- The Education Partner will bill the Healthcare Partner directly for approved tuition, books, and fees per Scholar enrolled full-time, not to exceed the amount available for each Scholar through the scholarship program.
- If a Scholar is allowed to enroll part-time, a modified billing and payment schedule will be mutually agreed upon.
- The maximum billing amount is limited to one attempt at each course needed for the applicable program. Repeating a course due to a failed grade or other failure to complete is not included; in such cases, the Scholar will be billed directly by the Education Partner unless other arrangements are made.
- Balances will be reconciled quarterly and at the end of the program or Scholar's last term. Overpayments must be refunded or credited to the Healthcare Partner within thirty (30) days of the applicable quarter's end.

Term of Agreement

- This Agreement shall be in effect for two (2) years from the signing date.
- At the end of the initial period, program pricing will be reviewed and every two (2) years thereafter.
- If pricing changes, a new Partnership Agreement will be executed; if not, the Agreement automatically renews for another two (2) years.
- Either party may terminate the Agreement with ninety (90) days' written notice.
- Termination does not adversely affect the enrollment status of any Scholar already admitted; however, unless otherwise agreed, the Healthcare Partner is only obligated to pay tuition for Scholars who continue to meet eligibility requirements through the remainder of the current quarter.

Miscellaneous

- This is a non-exclusive arrangement.
- Participation in this program is a benefit offered by the Healthcare Partner to qualified applicants, subject to its plan documents and policies.
- If a Scholar no longer qualifies for participation, the Healthcare Partner will notify the Education Partner, which will (i) credit the Healthcare Partner for any prepaid tuition, (ii) release the Healthcare Partner from further responsibility once balances are satisfied, and (iii) directly bill the Scholar for any remaining costs.
- The Education Partner will provide the Healthcare Partner with written notice if a Scholar fails, withdraws, or is suspended/expelled from a class or program.
- The Education Partner releases the Healthcare Partner from all responsibility and/or liability for the actions or inactions of any Scholar, including costs or expenses beyond the tuition/fees/uniforms payment set forth in this Agreement.

Notices

- Copies of this Agreement and related notices shall be provided to designated representatives of each party.

[Healthcare Partner]

Name: _____

Title: _____

Date: _____

[Education Organization]

Name: _____

Title: _____

Date: _____