

Please read through the following instructions carefully before submitting an abstract.
If you have further questions, contact conferences@aacnnursing.org.

GENERAL INFORMATION

- Completed work or projects may be submitted for a poster or a podium presentation. Projects in progress may be submitted as poster presentations only.
- Abstracts may highlight original research, quality improvement projects, evidence-based practice, or programmatic innovations. Formatting of the abstract should be consistent with the type of project being presented.
- Abstracts may have been presented elsewhere or published within the past 12 months but shall be updated to relate specifically to this conference.
- Presenters are asked to identify any potential conflict of interest related to the content to be offered (e.g., commercial interest, affiliation with a vendor, and/or receipt of royalties) and affirm that their abstract presentations will not be used to sell a particular product or service. AACN exerts the right to rescind the acceptance of an abstract due to any conflict of interest discovered after the fact.
- Sub-committee members are not eligible to submit to their respective conference.
- The primary author will be the point of contact for all communication with AACN and is required to share all necessary information with their co-author(s).
- Primary authors on all accepted abstracts must register for the conference and present the abstract. Any co-authors wishing to present with their primary author are required to register for the conference as well.
- Presenters are responsible for their own expenses, including the conference registration fee, travel, accommodations, and other expenses.

SUBMISSION GUIDELINES

- All abstracts must be submitted electronically through AACN's submission website by creating an account to upload an abstract.
- Only a *complete* submission is eligible for review; ensure that a completed abstract is evident in your submission.
- A confirmation email will automatically be sent to the email provided for the primary author once the abstract has been fully submitted (see Step 7 on how to submit a completed abstract).

Single Author Submission Instructions:

- List single author as primary author.
- The primary author is allowed a maximum of one (1) abstract submission per conference.
- The primary author must submit the abstract.
- The primary author is the corresponding author and is the point of contact for all communication with AACN.
- The primary author must indicate their preferred type of presentation format (Podium Presentation or Poster Presentation).
- Abstract submissions that are incomplete after the submission deadline will not be eligible for presentation nor will they be considered for review.
- Submissions shall not exceed 500 words and must include either the research or EBP/quality improvement criteria listed in the [abstract scoring rubric](#).

Guidelines for Abstract Submission

- Submissions should reflect conference title or abstract themes.
- Abstracts may highlight original research, EBP/quality improvement projects, or evidence-based practice. Formatting of the abstract should be consistent with the type of project being presented.

Team of Authors Submission Instructions:

- List the primary author first.
- The team of authors is allowed a maximum of one (1) abstract submission per conference.
- The primary author must submit the abstract.
- The primary author is the corresponding author and is the point of contact for all communication with AACN; and is expected to relay all necessary information to their co-author(s).
- Abstract submissions that are incomplete after the submission deadline will not be eligible for presentation nor will they be considered for review.
- Submissions shall not exceed 500 words and must include either the research or EBP/quality improvement criteria listed in the [abstract scoring rubric](#).
- Submissions should reflect conference title or abstract themes.
- Abstracts may highlight original research, EBP/quality improvement projects, or programmatic innovations. Formatting of the abstract should be consistent with the type of project being presented.

PRESENTATION OPTIONS

Podium Presentation

- Offered as in-person concurrent sessions at the conference venue.
- Individual podium presentations are allotted 20 minutes: 15 minutes for presentation/5 minutes for Q&A.
- Up to three podium presentations are grouped around a similar topic to develop a 60-minute session.
- Sessions will be audio-recorded for on-demand offering on AACN's Digital Conference Library after the event.

Poster Presentation

- Offered in-person at the conference venue.
- Posters are presented one poster per poster board.
- All posters should be oriented in landscape format and must not exceed 48" W x 36" H.
- Posters will be featured online in the AACN Virtual Poster Showcase.

REVIEW PROCESS

- Each abstract is peer-reviewed by at least two reviewers following AACN's [abstract scoring rubric](#).
- Reviews are blind; hence, reviewers do not see names of submitters or school affiliations.

Guidelines for Abstract Submission

Acceptance Notification

- Email notification of abstract acceptance will be sent to the primary author only.
- The primary author must respond by either accepting or denying the invitation to present the abstract by the given acceptance deadline.
- The primary author's failure to accept the presentation invitation via the submission platform ("intent to present") will automatically default to "deny" after the deadline has passed and disqualify the abstract from presentation.
- Once the primary author has accepted the invitation to present, AACN will collect additional abstract materials to include a short biography of the primary author, a PDF of the Poster and/or the Power Point of the Podium Presentation. Materials will be made available to all conference attendees as part of the conference materials.

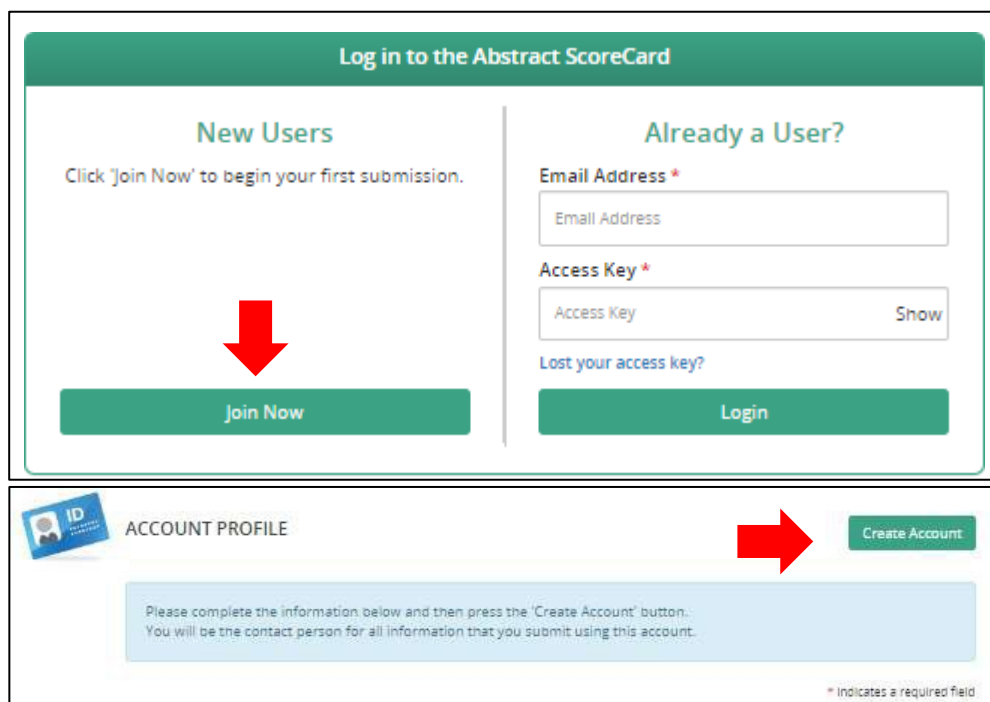
Guidelines for Abstract Submission

STEP-BY-STEP SUBMISSION INSTRUCTIONS

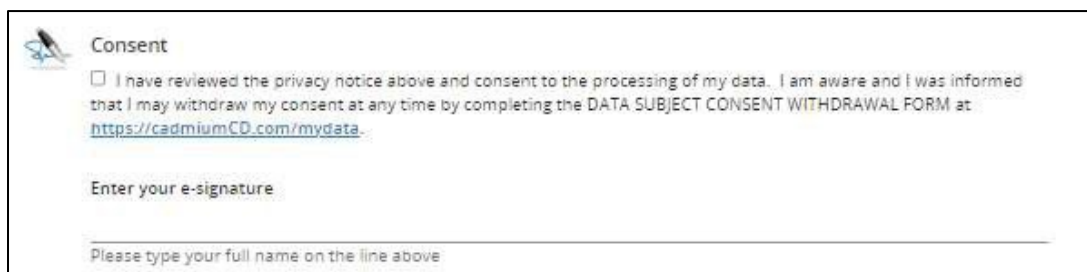
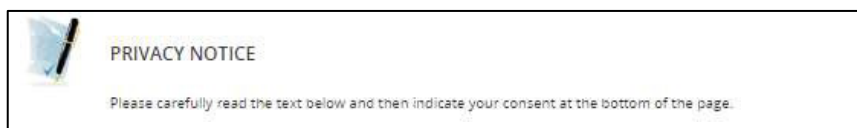
Step 1: Login to the Abstract Submission Site (Abstract ScoreCard): Select “Join Now” if you are accessing the submission site for the first time.

Note: You will need to create a new account for each AACN

Conference you submit an abstract for. You may re-use the same email.

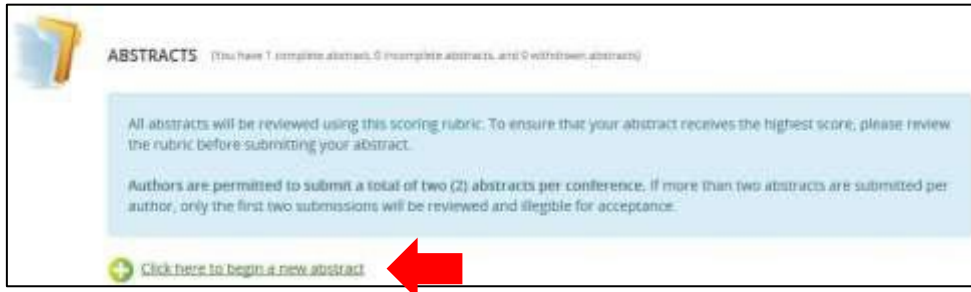


Step 2: Read the Privacy Notice and fill out the “Consent” field including your name. Click the blue “Continue” button.



Guidelines for Abstract Submission

Step 3: “Click here to begin a new abstract”



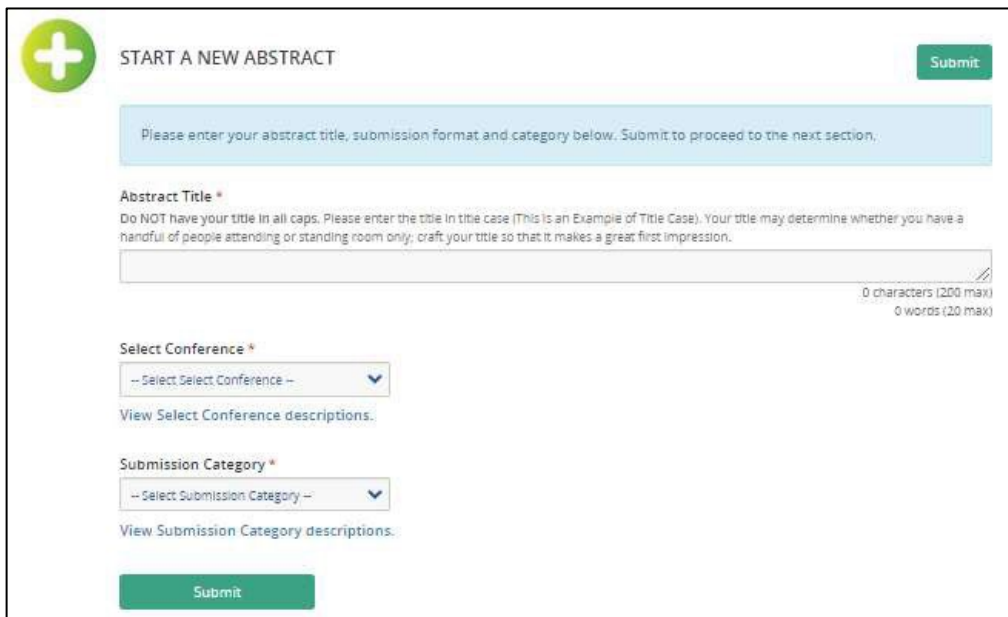
ABSTRACTS (You have 1 complete abstract, 0 incomplete abstracts, and 0 withdrawn abstracts)

All abstracts will be reviewed using this scoring rubric. To ensure that your abstract receives the highest score, please review the rubric before submitting your abstract.

Authors are permitted to submit a total of two (2) abstracts per conference. If more than two abstracts are submitted per author, only the first two submissions will be reviewed and eligible for acceptance.

[Click here to begin a new abstract](#)

Step 4: Start your abstract submission: Enter your Abstract Title and select your preferred Presentation Format (for conferences accepting both podium and posters) and Submission Category. Click Submit.



START A NEW ABSTRACT [Submit](#)

Please enter your abstract title, submission format and category below. Submit to proceed to the next section.

Abstract Title *
Do NOT have your title in all caps. Please enter the title in title case (This is an Example of Title Case). Your title may determine whether you have a handful of people attending or standing room only; craft your title so that it makes a great first impression.

0 characters (200 max)
0 words (20 max)

Select Conference *

[View Select Conference descriptions.](#)

Submission Category *


[View Submission Category descriptions.](#)

[Submit](#)


Guidelines for Abstract Submission

Step 5: Task List: Click on each task (1 through 4) to continue with your submission. Please ensure that all fields are filled in. Once a task is complete, a green checkmark will appear.


New abstract was successfully added.




1. Transform 2024 - Poster
Click here to add your abstract to this submission.



2. Primary Author
Click here to add authors to this submission.



3. Co-Authors
Click here to add co-authors to this submission.




4. Presenter Agreements
please answer the following questions


Save Submission

Step 6: Once all tasks are complete, click the green “Save Submission” button


Presenter Agreements task was successfully completed on Wednesday, May 15, 2024, 8:28 AM




1. Transform 2024 - Poster
Completed Tuesday, May 14, 2024, 2:47 PM
Click here to add your abstract to this submission.



2. Primary Author
Completed Tuesday, May 14, 2024, 3:16 PM
Click here to add authors to this submission.



3. Co-Authors
Completed Wednesday, May 15, 2024, 8:26 AM
Click here to add co-authors to this submission.

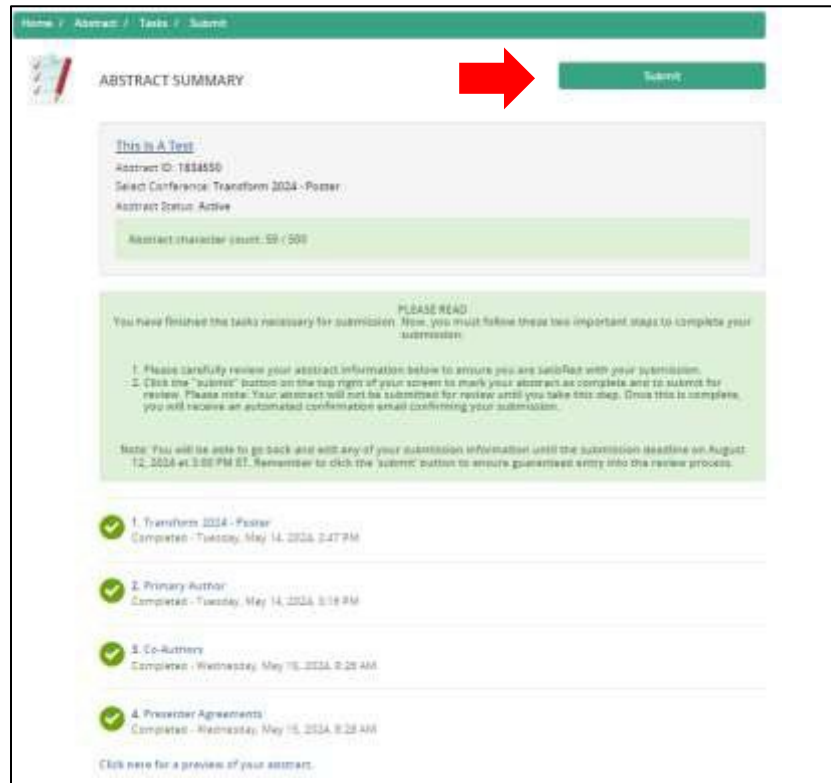


4. Presenter Agreements
Completed Wednesday, May 15, 2024, 8:28 AM
please answer the following questions

Save Submission

Guidelines for Abstract Submission

Step 7: Review your abstract prior to submission (Abstract Summary). If you are satisfied with your abstract, click the green “Submit” button – only that will guarantee that your abstract has been submitted for review.



Home / Abstract / Tasks / Submit

ABSTRACT SUMMARY

[This is A Test](#)

Abstract ID: 1834550
Select Conference: Transform 2024 - Poster
Abstract Status: Active

Abstract character count: 50 / 500

PLEASE READ
You have finished the tasks necessary for submission. Now, you must follow these two important steps to complete your submission:

1. Please carefully review your abstract information below to ensure you are satisfied with your submission.
2. Click the “submit” button on the top right of your screen to mark your abstract as complete and to submit for review. Please note: Your abstract will not be submitted for review until you take this step. Once this is complete, you will receive an automated confirmation email confirming your submission.

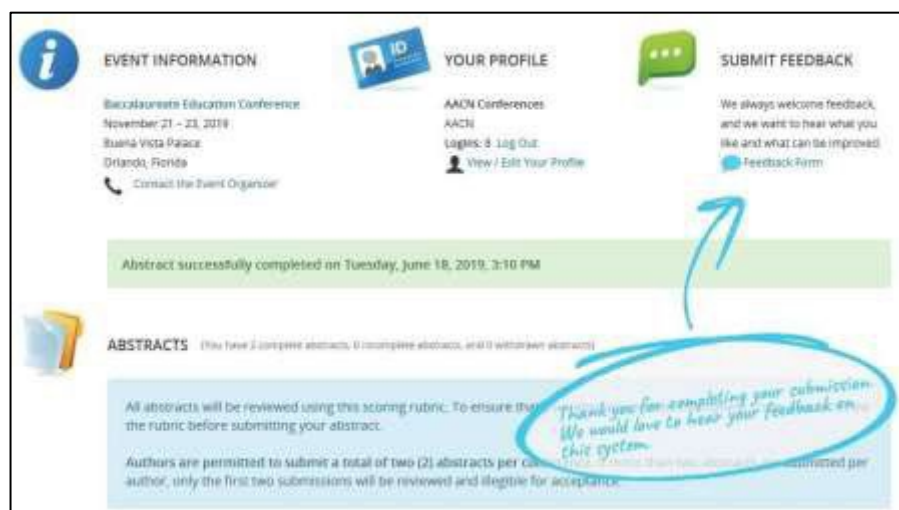
Note: You will be able to go back and edit any of your submission information until the submission deadline on August 12, 2024 at 3:00 PM ET. Remember to click the “submit” button to ensure guaranteed entry into the review process.

- 1. Transform 2024 - Poster
Completed - Tuesday, May 14, 2024, 3:47 PM
- 2. Primary Author
Completed - Tuesday, May 14, 2024, 3:19 PM
- 3. Co-Authors
Completed - Wednesday, May 15, 2024, 9:28 AM
- 4. Presenter Agreements
Completed - Wednesday, May 15, 2024, 9:28 AM

[Click here for a preview of your abstract.](#)

Submit

Step 8: You will receive a message indicating that your abstract was successfully completed. You will also receive a confirmation email – check your spam folder as well. You will still be able to go back and edit your abstract until the submission deadline.



EVENT INFORMATION
Baccalaureate Education Conference
November 21 - 23, 2019
Buen Vista Palace
Orlando, Florida
[Contact the Event Organizer](#)

YOUR PROFILE
AAON Conferences
AAON
Logout: 8 Log Out
[View / Edit Your Profile](#)

SUBMIT FEEDBACK
We always welcome feedback, and we want to hear what you like and what can be improved.
[Feedback Form](#)

Abstract successfully completed on Tuesday, June 18, 2019, 3:10 PM

ABSTRACTS (You have 2 complete abstracts, 0 incomplete abstracts, and 0 withdrawn abstracts)

All abstracts will be reviewed using this scoring rubric. To ensure that the rubric before submitting your abstract.

Authors are permitted to submit a total of two (2) abstracts per conference. However, only the first two submissions will be reviewed and eligible for acceptance.

Thank you for completing your submission. We would love to hear your feedback on this system.

Note: If you need to make changes to your submission, you will need to go through steps 6 and 7 again to ensure that the updates to your final submission are made.