

Use of ELNEC Materials and Copyright Statement

Updated June 2026

Participants who complete an ELNEC train-the-trainer course are considered ELNEC Trainers, part of a national and international network of specialty-prepared nurse educators who are qualified to teach ELNEC content to others. A list of ELNEC trainers, listed by state or international country, who are willing to assist with teaching local courses is maintained on the ELNEC website (<https://www.aacnnursing.org/elneec/trainer-tools/find-a-trainer>).

ELNEC Trainers may incorporate ELNEC content into already developed programs or create new educational activities for specific audiences. Educational activities fall into the categories below. For all the below activities, ELNEC Trainers may use and adapt ELNEC materials as described in the “ELNEC Copyright Permission” section below. Requirements for submitting course notification forms (on the website) to the ELNEC Project Office are included in the descriptions below. Course notification forms must be submitted prior to any local training or train-the-trainer courses. The notification process ensures quality control, data tracking, and allows the opportunity to market the course on the ELNEC website. Once approved, trainers will receive a copy of the ELNEC logo and a certificate template to use in the approved courses.

1. **End-of-Life Education:** This consists of short programs of less than eight hours, and/or less than all eight or nine ELNEC modules (depending on the curriculum). **These shorter courses may have a variety of general titles (e.g. end-of-life or palliative care courses/education) but may not be called an ELNEC training since they do not present the complete curriculum.**
2. **ELNEC Training:** Any educational activity that utilizes ELNEC materials, includes all ELNEC modules, and consists of a minimum of one hour per module is considered an “ELNEC Training.” A notification form for these programs must be submitted to the ELNEC Project Office. **Those participants who complete this type of program may be designated as “ELNEC Trained.”** Although ELNEC training is primarily designed for registered nurses, other disciplines or students who complete the course can also be designated as ELNEC Trained.
3. **Train-the-Trainer Programs/Courses:** These are two or three-day conferences designed to teach a group of professional nurses to become trainers of the ELNEC curriculum, usually within a specific healthcare system or geographic area. A notification form for these programs must be submitted to the ELNEC Project Office. **Participants who complete the program are designated as “ELNEC Trainers.”** In these trainer courses, all modules must be covered, with approximately one hour devoted to content and approximately one hour devoted to teaching strategies and resources for each module.
4. **Non-Traditional Activities:** Although ELNEC Trainers are encouraged to use creative approaches to teach this specialized content, in-person classes are the preferred vehicle. Any other proposed use must be requested and approved in advance through the ELNEC Project Office. This includes posting on an agency intranet, offering classes via distance learning technology, or preparing self-study materials. ELNEC content may not be posted on the internet or published as only those attending an approved ELNEC course should have access to the materials.

ELNEC Trainers must be responsible for the coordination of these educational activities but may utilize qualified faculty (and other disciplines with expertise in palliative care) to serve as course faculty as appropriate to the topic and specialty. ELNEC curricula are updated annually. Trainers are not permitted to

use a curriculum over three years old. New curricula can be purchased only by those who have attended an ELNEC train-the-trainer course at: <https://www.aacnnursing.org/elneec/elneec-store>.

5. **Course Fees** - Trainers who hold ELNEC courses may charge a course registration fee that is consistent with the usual course registration fees for similar courses in their areas. No one can sell the ELNEC curriculum to others. The only approved use of the ELNEC materials is to train others within courses or other educational activities as described above. Any planned registration fees or costs charged related to ELNEC training must be reported on the ELNEC course approval form.
6. **Faculty Honoraria** -When hosting ELNEC Training it is acceptable and encouraged to pay the course faculty honoraria consistent with local practices.

ELNEC Project Copyright Permission

1. **Disclaimer:** The intent of this curriculum is to enhance palliative care by providing educational resources. Neither the End-of-Life Nursing Education Consortium (ELNEC) Project nor any supporting funding organizations endorse any of the medications, products, or treatments described, mentioned or discussed in this curriculum, nor make any representations concerning the efficacy, appropriateness or suitability of any particular therapy. Please note that this curriculum and the information contained herein are provided for educational purposes only. Treatment decisions should be made only after careful assessment of the status and needs of a particular case. In view of the possibility of human error or advances in medical knowledge, neither the ELNEC Project nor any supporting funding organizations warrant that the information contained herein is in every respect accurate or complete. They are neither responsible nor liable for any errors or omissions that may be found in such information or for the results obtained from the use of such information.
2. **Curriculum materials:** Copyright for the ELNEC Project curriculum is jointly owned by City of Hope (COH) and the American Association of Colleges of Nursing (AACN). The copyright includes items in the syllabus not specifically attributed to other sources. COH and AACN agree that those who have completed the ELNEC Project training course are granted permission to duplicate and/or modify ELNEC materials for use in their facilities. These materials include content outlines, slides, and instructional resources. ELNEC materials may not be published, posted electronically or distributed outside of a course without prior approval by City of Hope. For approval, please contact the ELNEC Project Office at ELNEC@coh.org
3. **Translations:** Request to translate the ELNEC materials to another language must be submitted in writing. ELNEC retains copyright ownership of all materials. This includes translated versions, as they are derived from our original content and represent only a change in language. Once a translation is completed, a full copy must be provided to ELNEC so it can be shared more broadly. As with all ELNEC curricula, translated versions should be updated to remain accurate at least every 3 years. ELNEC will provide a current English version for use as translated versions are updated.
4. **Attribution:** When using ELNEC curriculum materials in any form, COH and AACN require clear attribution to the program by third parties through use the following statement, which is to be displayed prominently in instructional materials:
The End-of-Life Nursing Education Consortium (ELNEC) Project is a national and international end-of-life/palliative care educational program administered by City of Hope (COH) designed to

enhance palliative care in nursing. Materials are copyrighted by City of Hope and the American Association of Colleges of Nursing (AACN) and are used with permission.

5. **ELNEC Project resources attributed to others:** The ELNEC curriculum contains some resources originally developed or copyrighted by others. These items are used with permission, and the original source is clearly identified. ELNEC participants may duplicate and use these items as they appear in the ELNEC curriculum, for in person classes or similar direct instruction, and are expected to recognize the original author/source as cited in the ELNEC materials. These items may not be published, modified, reformatted, or used in other ways for non-ELNEC purposes without the permission of the original author/source.

For further information or questions, contact ELNEC Project Office at ELNEC@coh.org.