



CCNE Accreditation Workshop Webinar Series for Entry-to-Practice Nurse Residency Programs

Sponsored by the Commission on Collegiate Nursing Education (CCNE) - a nationally recognized accrediting agency for baccalaureate, graduate, and residency nursing programs, the *CCNE Accreditation Workshop Webinar Series for Entry-to-Practice Nurse Residency Programs* is designed to provide important information and guidance to entry-to-practice nurse residency program officials and faculty who are eager to learn about or are engaged in the CCNE accreditation process.

What is the focus of this workshop?

CCNE accredits entry-to-practice nurse residency programs serving all newly licensed RNs (including associate degree-prepared nurses) in all care settings. This workshop series is designed for programs serving the entire spectrum of newly licensed RNs and settings. CCNE recently developed a process to accredit nurse practitioner (NP) fellowship/residency programs; however, this workshop will not focus on those programs. CCNE plans to offer similar programming for NP fellowship/residency program administrator in the future. If you or someone you know wishes to receive information about CCNE accreditation of NP fellowship/residency programs, please send an email to residency@ccneaccreditation.org.

Who should attend?

The workshop is designed for four main audiences:

- Nurse residency program administrators who are preparing to host an evaluation and write a self-study document in the next 1-3 years
- Representatives of entry-to-practice nurse residency programs seeking information about the CCNE accreditation process.
- Administrators of nurse residency programs scheduled to submit a report to CCNE in the next 1-3 years.
- New administrators leading CCNE-accredited entry-to-practice nurse residency programs.

What topics will be covered?

- In-depth review of the CCNE accreditation process, including the initial application, timeline, comprehensive on-site/virtual evaluation, and interim reporting.
- Interpretation of the accreditation standards and key elements.
- Engagement in the self-study process and writing the self-study document.
- Identification of evidence to support compliance with the standards.
- Preparation for a CCNE evaluation.

When will it be held?

As a result of the COVID-19 pandemic, CCNE's 2-day, in-person workshop has been restructured as a series of five webinars, using Zoom.

The *CCNE Accreditation Workshop Webinar Series for Entry-to-Practice Nurse Residency Programs* is scheduled as follows:

December 3, 2020, 1:30-3:30 pm, Eastern time (120 minutes): Overview of CCNE Accreditation & Strategies and Tips for the Application Process

December 4, 2020, 1:30-3:30 pm, Eastern time (120 minutes): Strategies and Tips for the Self-Study Process & Addressing Standard I

December 14, 2020, 1:30-3:30 pm, Eastern time (120 minutes): Strategies and Tips for Addressing Standards II & III

December 15, 2020, 11:00 am-1:00 pm, Eastern time (120 minutes): Strategies and Tips for Addressing Standard IV

December 16, 2020, 1:30 - 3:30 pm, Eastern time (120 minutes): Strategies and Tips for Hosting Comprehensive Evaluations & Submitting Reports to CCNE

What is the registration fee?

The nominal registration fee of \$198 *per institution* allows multiple program administrators and faculty to participate in any or all of the webinars in the series.

What is the registration process?

To register your institution for the CCNE *Accreditation Workshop Webinar Series for Entry-to-Practice Nurse Residency Programs*, please complete the attached registration form and submit it via **fax or secure web upload, as indicated on the form**. **Please do not return the registration form via email as CCNE may not receive credit card payments via email.** The registration deadline is **November 23, 2020**. Each registered participant identified on the registration form will receive a confirmation email with instructions for accessing the webinars.

Each webinar in the workshop series will be recorded and archived by CCNE for at least 90 days. Once the webinar series has concluded, all registrants identified on the registration form will be sent an email with instructions on how to access the recordings in the event they are unable to participate in a “live” webinar. However, we encourage as many people as possible to attend the live webinars so program officials and faculty can get their questions answered.

Please note: Due to the COVID-19 pandemic, the CCNE Board of Commissioners determined in September 2020 that all Spring 2021 evaluations will be held virtually. We anticipate that the Board will decide in Spring 2021 whether Fall 2021 evaluations will be conducted on site or virtually.

If you have any questions about the *CCNE Accreditation Workshop Webinar Series for Entry-to-Practice Nurse Residency Programs*, please contact Ms. Renée Kalan, CCNE Accreditation Manager, at rkalan@ccneaccreditation.org or 202-887-6791 ext. 230.

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Sponsored by the Commission on Collegiate Nursing Education
Webinar Series

REGISTRATION FORM

Registration Deadline - November 23, 2020

Please print or type information.

Full Name of Institution: _____

Total Number of Registrants*: _____

Registrant(s)

1. Name: _____

Title: _____

Phone: _____ Email: _____

2. Name: _____

Title: _____

Phone: _____ Email: _____

3. Name: _____

Title: _____

Phone: _____ Email: _____

4. Name: _____

Title: _____

Phone: _____ Email: _____

****Please complete an additional registration form if there are more than four registrants. Only one payment of \$198 is required per institution, regardless of the number of registrants. Each registrant identified on the submitted form(s) will be provided with access information for the webinars.***

Payment

The registration fee per institution is \$198. Payment may only be made by credit card at this time. To pay by Visa, MasterCard, American Express, or Discover, please fax the registration form to CCNE at 202-463-1315 or upload to the secure folder at <https://aacnnursing.sharefile.com/share/upload/rac61b1b901f41b68>

Do not return the registration form with credit card information via email.

Registrations with incomplete or inaccurate information will be returned to registrant.

Total Amount Due: \$198.00

Please complete the following:

Visa MasterCard American Express Discover

Name of Cardholder: _____

Account Number: _____

Expiration Date: _____ Verification code: _____

Signature of Cardholder: _____

Email for Receipt: _____

If you have questions regarding completing the registration form or payment instructions, please contact Renée Kalan at rkalan@ccneaccreditation.org.