



COMMISSION ON  
COLLEGIATE NURSING  
EDUCATION

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CCNEACCREDITATION.ORG

## CCNE Calls for Applicants to Serve as On-Site Evaluators for Entry-to-Practice Nurse Residency Programs

The Commission on Collegiate Nursing Education (CCNE) is a nationally recognized accrediting agency that ensures the quality and integrity of baccalaureate and graduate nursing programs and nurse residency programs. CCNE began conducting accreditation reviews in 1998 and currently accredits 1,828 baccalaureate and graduate nursing programs at 833 colleges and universities in the United States and its territories. In 2009, CCNE began accrediting nurse residency and fellowship programs, and currently accredits 41 such programs. CCNE fosters continuing self-assessment by these programs and supports continuing growth and improvement, while allowing for innovation in nursing education and nurse residency and fellowship programs.

**CCNE is seeking applications from individuals who represent practice and education to serve as volunteer evaluators on its accreditation review teams for entry-to-practice nurse residency programs.** Competition for on-site evaluator positions will be keen; those who are selected will be required to attend a two-day training workshop in the Washington, DC area between May 17-20, 2020 (final dates to be confirmed). The deadline for submitting an application is **February 25, 2020 at 11:59 pm ET**. To learn more about the value of serving as a volunteer evaluator, please watch [Volunteering as a CCNE Evaluator in the Accreditation Process](#).

The teams CCNE forms in its accreditation process are composed of volunteer evaluators who either represent *practice* or *education*; all teams have representation from both. To determine if you meet the qualifications for practice or education, please refer to the following definitions:

- The **practicing nurse** who serves on the evaluation team has a baccalaureate or higher degree in nursing, and a graduate degree (in nursing or another field). The practicing nurse is employed by a healthcare organization that offers an entry-to-practice nurse residency program and has experience in administration of or teaching in an entry-to-practice nurse residency program.
- The **educator** who serves on the evaluation team is typically doctorally prepared and has breadth of knowledge about the delivery of nursing care. The educator also has meaningful participation in an entry-to-practice nurse residency program that is offered through a partnership between a healthcare organization and an academic institution.

Participation as an evaluator requires travel that may occur anywhere in the United States or its territories. Typically, an on-site evaluation occurs over a three-day period, plus time to travel to and from the campus location. In addition to traveling to the institution to participate in the on-site evaluation, each evaluator is expected to work collaboratively with other members of the team; read the nursing program's self-study document in advance; and, while on site, review program materials, interview program constituents, and observe classroom, clinical, and other learning activities. Each member of the team is responsible for writing an assigned portion of the accreditation team report. CCNE typically conducts on-site evaluations during the winter and spring (January through April) and fall (September through November).

To be considered, applicants must be available to commit to serving on at least one on-site evaluation per year, if asked. Because of the resources CCNE expends in the training process, it is expected that all applicants plan to remain professionally active for at least three years following training. **In addition, willingness and ability to travel**

**nationally, technological literacy, word processing skills, access to email, a collaborative attitude, and strong writing skills are essential.** Applicants should not serve as an evaluator for any other accrediting body that accredits nursing education or nurse residency programs and should not serve on the Board or decision-making body of any other accrediting body that accredits nursing education or nurse residency programs, or its parent organization.

If you are chosen to participate in training and subsequently attend, CCNE reimburses participants for the actual expenses associated with attending and completing the training program in accordance with the CCNE travel guidelines. Additionally, CCNE reimburses all travel expenses (per CCNE travel guidelines) each time an evaluator completes an on-site evaluation. Please be advised that like most accrediting agencies whose practices are based on a voluntary, peer review process, CCNE does not pay an honorarium.

To be considered for service as a volunteer on-site evaluator in the CCNE accreditation review process for entry-to-practice nurse residency programs, interested individuals must complete an [online application](#) and upload a current CV/resume. Two [letters of reference](#) must be submitted directly to CCNE from individuals who can address the applicant's specific qualifications and suitability to serve as a CCNE on-site evaluator. CCNE will only consider applications that are submitted using CCNE's online application form and that include a CV/resume and two letters of recommendation.

For more information, please contact Renée Kalan, CCNE Accreditation Manager, at [rkalan@ccneaccreditation.org](mailto:rkalan@ccneaccreditation.org) or 202-887-6791 x230.

