

Dear AACN Member Deans and Directors,

On behalf of the AACN Board of Directors and the entire *Essentials* Task Force, we are writing to encourage you and your faculty to participate in what we are calling AACN's first National Faculty Meeting! As part of our work to build awareness and consensus around the new *Essentials*, which are currently under development, we have created a virtual learning portfolio for you to use to share information about our current work on the *Essentials* and to garner the input and ideas for moving forward from your faculty and the larger community of interest.

The structure of this National Faculty Meeting is flexible. You may consider inviting representatives from your key practice partner organizations. You may also consider collaborating with a neighboring nursing program to operationalize this event. We recommend you schedule at least one event any time between November 15, 2019 to January 15, 2020 that spans 60-90 minutes, depending on your unique situation and the size of your group. These decisions are up to you.

We are also providing you with information on two foundational resources to share with invited attendees. This material will help faculty engage in meaningful dialogue if they are familiar with these resources ahead of the meeting.

The following structure is recommended for your faculty meeting (in this order):

- A review of the meeting agenda.
- An introduction to the foundational resources, which include:
 - [AACN's Vision for Academic Nursing](#) and
 - Englander, R., Cameron, T., Ballard, A.J., Dodge, J., Bull, J. & Aschenbrener, C.A. (August 2013). [Toward a common taxonomy of competency domains for the health professions and competencies for physicians](#). *Academic Medicine*, 88(8), 1088-1094. doi: 10.1097/ACM.0b013e31829a3b2b.
- Share copies or links to the [draft *Essentials* domains and descriptors](#) with attendees (may be done in advance). Reinforce that this work is in DRAFT format.
- A showing of the video presentation prepared for the National Faculty Meeting, [located here](#).
- A facilitated group discussion using the provided [set of questions](#). The group is asked to capture comments and the discussion as best as possible using one or more note-takers.
- Finally, a representative of the faculty should complete the online survey to share your group's feedback on this preliminary work. The [online survey may be accessed here](#).

AACN staff are available to answer any questions you may have regarding this inaugural National Faculty Meeting. Please direct questions to essentials@aacnnursing.org.

All of the materials related to the National Faculty Meeting are available on [the AACN website here](#). Additional background materials are also featured online, including a link to a recordings of the *Essentials* Task Force update from the Academic Nursing Leadership Conference in October 2019 and a Frequently Asked Question resource.

We hope you and your faculty find this first "meeting" to be a helpful introduction to the

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revision of the *Essentials*. We also hope it reinforces our commitment to considering the input and feedback of our stakeholders as we continue this important work for the nursing profession.

Regards,
AACN *Essentials* Task Force