Thank you for your interest in attending this course. We are grateful to the National Cancer Institute (NCI) for funding this course and for promoting palliative care education in oncology settings. The purpose of this course is to educate oncology nurses as generalist palliative care providers and leaders.

This NCI sponsored education project provides funding for the following:
- Course attendance: registration, course materials, breakfast, lunch, and snacks for the three days
- 19 CEs for attendance at all three days of the course (includes 5.0 CEs designated pharm)
- A stipend for three nights that will be paid directly by EL NEC to the hotel for lodging costs only

NOTE: Travel expenses (airfare, mileage, transportation) will NOT be covered and will be the responsibility of the applicant and/or his/her workplace.

Qualifications to apply include:
- Advanced practice oncology nurse
  - PA’s are welcome to apply, ideally with an APRN colleague (CEs are only provided for nurses)
  - Up to two participants per unit at each institution will be accepted
- At least five years of experience in oncology (the five years does not need to be as an APRN)
- Must have a Masters or DNP degree
  - Those with a PhD may apply as long as 100% of their work time is in a clinical setting
- Must not be an official member of a palliative care team
- Because this grant is funded by the National Cancer Institute, we are unable to accept any international applicants. All participants must work at an institution in the United States.

Participant Commitments:
- Attend all 3 days of the course. No late arrivals or early departures. No partial CEs will be given.
- Commit to spend time with the palliative care team at your institution within twelve months of attending the course (i.e. make rounds, attend an interdisciplinary team meeting, participate in family meetings, be present during a pain consult, etc.)
- Agree to attend one, one hour webinar monthly for one year post-course
- This project requires mandatory follow-up evaluations at six and twelve months post-course

Due to delays related to COVID-19, we have extended the application period until spots are full. Acceptance notices will be sent out each month after applications are reviewed. All additional information about this project is available in this course brochure. Once accepted, participants will receive further information. For all questions regarding assistance in completing the application or the overall project, please contact Kelly Greer at kgreer@coh.org.

Betty Ferrell PhD, FPCN, FAAN
EL NEC Principal Investigator

Kelly Greer
EL NEC Project Supervisor
What is ELNEC?

The End-of-Life Nursing Education Consortium (ELNEC) project is a national education initiative whose mission is to improve palliative care both within the United States and internationally. ELNEC is a collaboration between the American Association of Colleges of Nursing (AACN), Washington, DC and the City of Hope, Duarte, CA. The project provides undergraduate and graduate nursing faculty, CE providers, staff development educators, specialty nurses in pediatrics, oncology, critical care, and geriatrics, and other nurses with palliative care training. Once they receive the education, these healthcare professionals go on to teach this essential information to nursing students and practicing nurses. The project, which began in February 2000, was initially funded by a major grant from The Robert Wood Johnson Foundation (RWJF). The National Cancer Institute (NCI), American Association of Colleges of Nursing (AACN), US Cancer Pain Relief Committee, the Aetna, Archstone, Oncology Nursing, California HealthCare, Milbank, Stupski, Open Society, and Cambia Health Foundations, and the Department of Veterans Affairs (VA) have provided additional funding.

To date, over 24,600 nurses and other healthcare professionals representing all 50 US states have received ELNEC training through these national courses and are sharing this new expertise in educational and clinical settings. In addition, ELNEC has been presented in 100 countries worldwide and the curriculum has been translated into eleven languages. ELNEC trainers are hosting professional development seminars for practicing nurses, incorporating ELNEC content into nursing curriculum, hosting regional training sessions to expand ELNEC’s reach into rural and underserved communities, presenting ELNEC at national and international conferences, coordinating community partnerships, and improving the quality of nursing care in other innovative ways. It is estimated that since its inception ELNEC trainers have returned to their institutions and communities and have trained over 738,500 nurses and other healthcare providers.

Currently, the following ELNEC curricula exist:

- ELNEC APRN Adult
- ELNEC APRN Pediatric
- ELNEC Communication
- ELNEC Core
- ELNEC Critical Care
- ELNEC Geriatric
- ELNEC Graduate (online only)
- ELNEC Oncology APRN
- ELNEC Pediatric Palliative Care
- ELNEC Undergraduate (online only)

For more information about this project, go to [www.aacnnursing.org/ELNEC](http://www.aacnnursing.org/ELNEC).

FACEBOOK.COM/ELNECPALLIATIVECAREEDUCATION

@ELNEC1

@elnecpalliativecare

SUBSCRIBE TO ELNEC ON YOUTUBE

ADD #ELNEC TO YOUR POSTS!
### ELNEC Oncology APRN Agenda*

<table>
<thead>
<tr>
<th>Day 1</th>
<th>19 CEs</th>
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<tbody>
<tr>
<td>**Registration &amp; Breakfast at 7:15 am</td>
<td>Course begins at 8:00am</td>
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<tr>
<td>Welcome and Overview of Course</td>
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<tr>
<td>Domain 1: Structure and Processes of Care</td>
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<tr>
<td>Domain 2.1: Physical Aspects: Pain Management</td>
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<tr>
<td>Small Groups: Pain Case Studies</td>
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<tr>
<td>Communication Lecture &amp; Lab</td>
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<tr>
<td>Breakout Sessions</td>
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<tr>
<td><strong>Day 2</strong></td>
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<tr>
<td>**Sign In &amp; Breakfast at 7:15 am</td>
<td>Course begins at 7:45am</td>
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<tr>
<td>Domain 2.2: Physical Aspects: Symptom Management</td>
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<tr>
<td>Domain 3: Psychological and Psychiatric Aspects of Care</td>
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<tr>
<td>Small Groups: Physical and Psychological Symptoms</td>
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<td>Domain 4: Social Aspects of Care</td>
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<td>Domain 5: Spiritual, Religious and Existential Aspects of Care</td>
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<td>Domain 6: Cultural Aspects of Care</td>
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<td>Communication Lab: Focus on Assessment and Coordinating Care with Interdisciplinary Team</td>
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<tr>
<td><strong>Day 3</strong></td>
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<tr>
<td>**Sign In &amp; Breakfast at 7:15 am</td>
<td>Course begins at 7:45am</td>
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<tr>
<td>Domain 7: Care of the Patient Nearing the End of Life</td>
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<tr>
<td>Domain 8: Ethical and Legal Aspects of Care</td>
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<td>Breakout Sessions</td>
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<td>Let’s Hear from You</td>
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<td>Responsible Conduct of Research</td>
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<td>Opportunities for APRNs in Staff Education and Development</td>
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<tr>
<td>Graduation: Pioneering Primary APRN Palliative Care • Departing Thoughts • Closing</td>
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*Agenda subject to change – more detailed agenda provided prior to course*

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Provider: City of Hope National Medical Center/Beckman Research Institute approved by the California Board of Registered Nursing, BRN Provider #: CEP 13380 for 19 contact hours (which includes 5.0 CEs designated towards advanced practice nursing pharmacotherapeutics). No partial CEs given. You must attend entire program to receive CEs.
Application Instructions

Please read the instructions provided throughout the application packet carefully and address all required information. Use the checklist provided to make sure that all required information is included in your application.

The application has been formatted electronically using REDCap. Accompanying CV's/resumes and letters of support should be uploaded directly onto the application. You are able to save your application and complete it at another time. When saving an incomplete application, you will be given a return code. Please record it. Do not start multiple applications - use your return code to continue working on your original application. When you click on the application, choose "returning" at the upper right corner of the page and choose "continue the survey." Incomplete applications will not be considered. CV's or resumes and two letters of support must be submitted for the application to be complete.

Earlybird applications are due March 2, 2020. Due to delays related to COVID-19, we have extended the application period to remain open until all spots are full.

Earlybird Applicants: When you apply by the March 2 deadline, we will review your application early. Based on our evaluation criteria, you will either be accepted or have your application returned for revisions. Applying early will allow you to make changes and if accepted, to plan your time off and travel arrangements in advance.

Acceptance notices will be sent out each month as applications are reviewed. All additional information about this project is available in this course brochure. Once accepted, participants will receive further information. For all questions regarding assistance in completing the application or the overall project, please contact Kelly Greer at kgreer@coh.org.

Application Checklist

- General Applicant Information
- Confirm that you are an advanced practice oncology nurse with 5 years of experience in oncology and have earned a Masters, DNP, or PhD degree
- Curriculum vitae, resume, or NIH biosketch (send no more than 10 pages)
- Institutional Information
- Statement of Interest & Course Commitments
- Three Goals
- One Letter of Support from supervisor/administrator (on company letterhead)*
- One Letter of Support from the Palliative Care Team Director (on company letterhead)*
*Letters must explicitly state support from both oncology and palliative care directors for additional time spent with the palliative care team post-course.

Apply Here

ELNEC Oncology APRN: Preparing Oncology Advanced Practice Nurses as Generalists in Palliative Care
Or copy the link below into your browser: https://redcap.coh.org/surveys/?s=AEKDKHEA8N

Travel Scholarships Available We have additional funding allotted to support travel for under-represented minorities (URMs). URMs, as designated by the NCI, includes: Black or African, American Indian, Alaska Native, Native Hawaiian or other Pacific Islander, and Hispanic/Latino. URMs must meet the basic criteria to apply for the 3-day ELNEC-Oncology APRN course. Funding is limited and is not guaranteed. Applicants that meet the criteria can designate their interest on the application.
Conference Location & Accommodations

DoubleTree by Hilton Hotel Portland
1000 NE Multnomah Street  Check In: 4:00 PM
Portland, Oregon, 97232  Check Out: 12:00 AM
503-281-6111

Hotel Accommodations arranged by City of Hope
Recipients of this course will receive three (3) nights stay at this hotel for the dates listed below. The ELNEC staff will make your hotel reservations and you will check in with your name.

3 nights reserved for:
Tuesday, March 9, 2021
Wednesday, March 10, 2021
Thursday, March 11, 2021

Participants needing additional nights, other than the 3 listed above, will be responsible for payment. Rates for rooms are $173.00 per night, which comes to $199.47 including tax and fees (based on availability). ELNEC staff will make your reservation. Please do not contact the hotel unless directed.

Transportation & Parking
This section is for your information. As a reminder, cost of travel is your/institution’s responsibility. When making travel arrangements, keep in mind that you will not receive CEs if you do not attend the whole course.

Transportation from Airports & estimated minimum charges
Ride sharing companies, like Lyft, are usually a cheaper option than a taxi. Download your preferred app on your phone and setup an account prior to the course.

Portland International Airport- 9 miles from the hotel
Super Shuttle - $20.50  Subway/Rail - $2.50
Taxi - $55.00  Rideshare - $25-$30

Parking for Overnight Guests
- Self-Parking fee: $27.00 – group discount $15/night
- Valet fee: $37.00
ELNEC Oncology APRN Faculty

EOA Project Team

Betty Ferrell, PhD, RN, MA, CHPN, FPCN, FAAN
Principal Investigator of ELNEC
Professor, Director of Nursing Research & Education
City of Hope
Duarte, CA

ELNEC Faculty

Vanessa Battista, MS, RN, CPNP
Pediatric Nurse Practitioner (PNP)
Pediatric Advanced Care Team
Children’s Hospital of Philadelphia
Philadelphia, PA

Patrick J. Coyne, MSN, ACHPN, ACNS-BC, FAAN, FPCN
Clinical Nurse Specialist, Assistant Professor and Director for Palliative Care, Medical University of South Carolina
Charleston, SC

Judith Paice, PhD, RN, FAAN
Director of the Cancer Pain Program, Research Professor of Medicine, Northwestern University
Feinberg School of Medicine
Chicago, IL

Cheryl Ann Thaxton, DNP, RN, CPNP, FNP-BC, CHPPN
Advanced Practice Nurse – Adult/Pediatric Palliative Care Team
Medical City Dallas
Dallas, TX

Dorothy Wholihan, DNP, AGPCNP-BC, ACHPN, FPCN
Nurse Practitioner, Special Projects Coordinator, JJ Peters VA Medical Center
Director, Palliative Care Specialty Program,
New York University College of Nursing
New York, NY
ELNEC Oncology APRN Staff

**EOA Project Team**

**Rose Virani, RNC, MHA, FPCN**
ELNEC Project Director  
Senior Research Specialist  
City of Hope  
Duarte, CA

**Kelly Greer**
Supervisor  
City of Hope  
Duarte, CA

**ELNEC Team**

**Yesel Arvizu, MBA**
Coordinator  
City of Hope  
Duarte, CA

**Haley Buller, MS**
Supervisor  
City of Hope  
Duarte, CA

**Lilian Correa**
Coordinator  
City of Hope  
Duarte, CA

**Andrea Garcia-Ortiz, MBA**
Supervisor  
City of Hope  
Duarte, CA
Frequently Asked Questions

We are required to include these statements by the City of Hope Institutional Review Board (IRB).

1. **WHO WILL TAKE PART IN THIS EDUCATION PROJECT?** This project is designed to educate advanced practice oncology nurses as generalist palliative care providers and leaders. Approximately 500 nurses will participate nationally over 5 years. Participants will be chosen competitively, based on experience and goals.

2. **WHO IS RESPONSIBLE FOR THE PROJECT?** The person in charge of this project is Dr. Betty Ferrell, City of Hope (COH) Medical Center, Division of Nursing Research and Education. There are other people on the project team assisting at different times.

3. **WHAT IS THE PURPOSE OF THIS PROJECT?** The goals of the project are to adapt the End-of-Life-Nursing Education Consortium Project (ELNEC) Advanced Practice Registered Nurses (APRNs) curriculum to be cancer care–specific; to deliver the curriculum in national workshops, to educate competitively selected oncology APRNs from National Cancer Institute–designated clinical and comprehensive cancer centers, as well as community cancer centers or hospitals with designated oncology units as generalist palliative care providers and leaders; and to deliver, evaluate, and disseminate findings.

4. **WHERE IS THE PROJECT GOING TO TAKE PLACE AND HOW LONG WILL IT LAST?** The course will be held for 3 days in different regions of the country for maximum recruitment and to reduce travel costs.

5. **WHAT WILL YOU BE ASKED TO DO DURING THE COURSE?** The course is organized by the palliative care domains, as defined by the National Consensus Project for Quality Palliative Care. All 3 days are organized by each domain. Each session will include diverse teaching strategies including lecture, discussion, video clips, case studies, and other adult-learning strategies. In addition, small groups will be conducted with skills application such as applying symptom management knowledge to patient case studies, role play of communication skills (i.e. providing support to a grieving patient or family member, conducting a spiritual/cultural assessment, speaking to a physician who is hesitant for palliative care to see her patients, etc). To develop a network among course participants, the national ELNEC project team will plan 1-hour webinars/conference calls, monthly, to continue the education and provide support for course participants. These webinars/conference calls will be scheduled at two different times each month, in an effort to accommodate schedules and time zones. Each session is offered at no cost to the participants. You will be contacted at 6 and 12 months post-course to complete a 30 minute electronic follow-up survey. In addition, you are expected to spend time with the palliative care team at your institution within 12 months of attending the course.

6. **WHAT ARE THE POSSIBLE RISKS AND DISCOMFORTS?** To the best of our knowledge, the things you will be doing have no more risk of harm than you would experience in everyday life.

7. **WILL YOU BENEFIT FROM TAKING PART IN THIS PROJECT?** Some people may experience improved performance, communication, and leadership skills after attending the course. You will not benefit from taking part in this project. However, your willingness to take part in this project may in the future, help society as a whole better understand this topic.

8. **DO YOU HAVE TO TAKE PART IN THE PROJECT?** If you decide to take part in the project, it should be because you want to participate. You will not lose any benefits or rights you would normally have if you choose not to participate.

9. **IF YOU DON’T WANT TO TAKE PART IN THE PROJECT, ARE THERE OTHER CHOICES?** If you do not want to be in the project, there are no other choices except not to take part in the project. Please contact the ELNEC Team at elneccoh.org.

10. **CAN YOUR PARTICIPATION IN THE PROJECT END EARLY?** If you decide to take part in the project you still have the right to decide at any time that you no longer want to participate.

11. **WHAT WILL IT COST YOU TO PARTICIPATE?** Travel expenses are the responsibility of the participant/their organization. You may have to pay for airfare, parking, and other meals outside of the course. You will receive breakfast and lunch during the 3 days of the course. A stipend up to $600.00 will be applied to 3 nights lodging at the hotel. Additional nights will be at your own expense.

12. **WILL YOU RECEIVE ANY REWARDS FOR TAKING PART IN THIS PROJECT?** You will not receive any compensation for your participation.

13. **WHO WILL SEE THE INFORMATION THAT YOU GIVE?** We make every effort to keep confidential all records that identify you to the extent allowed by law. The completed surveys will not contain any information that could identify you. Your information will be combined with information from other people taking part in the project. When we disseminate data or write about the project, we will use combined information that we have gathered. You will not be personally identified in these written materials. We may publish the results of this project; however, we will keep your name and other identifying information private. We will make every effort to prevent anyone who is not on the team from knowing that you gave us information, or what the information is. All data will be maintained in a locked file cabinet in the locked office of the PI. The PI will have keys to the cabinet. No personal identifiers will be used in the dissemination of this project.

14. **WHAT ELSE DO YOU NEED TO KNOW?** There is a possibility that the data collected from you may be shared with other investigators in the future. If that is the case the data will not contain information that can identify you unless you give your consent or the Institutional Review Board (IRB) approves the project. The IRB is a committee that reviews ethical issues, according to federal, state, and local regulations, to make sure the project complies with these.

15. **WHAT IF YOU HAVE QUESTIONS, SUGGESTIONS, CONCERNS, OR COMPLAINTS?** If you have questions, suggestions, concerns, or complaints about the project, you can contact the team through email elneccoh.org or (626)218-2346.

16. **CONSENT TO PARTICIPATE** By submitting this application, you are agreeing to participate in the project.
Connect, Like, Subscribe, and Follow ELNEC!