



# 2023 ANNUAL CONVENTION OFFICIAL HOUSING RESERVATION FORM

**April 12-16, 2023 • Nashville, Tennessee**  
**Deadline: March 4, 2023**



**Reservations must be made by phone, mail or internet by March 4, 2023. Reservations received after this date will be subject to space and rate availability. Reservations can be made at [www.nсна.org](http://www.nсна.org), or by contacting the hotel:**



**MAIL:** Gaylord Opryland Attn: Reservations · 2800 Opryland Drive · Nashville, TN 37214  
**RESERVATIONS PHONE:** 1-877-351-5021  
**HOTEL:** 615-889-1000  
**WEB:** <http://nsna.me/Convention2023>

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name \_\_\_\_\_

Email Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_

Company/Organization \_\_\_\_\_

Address \_\_\_\_\_

Address 2 \_\_\_\_\_

City/State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

HOTEL	Single	Double	Triple	Quad	Room Type Requested:
Gaylord Opryland	\$209	\$209	\$229	\$229	<input type="checkbox"/> One Bed <input type="checkbox"/> Two Beds
Rates do not include 15.25% state tax, \$2.50 City Tax (subject to change).					



**Check here if you have a disability requiring special services**

### TO SECURE YOUR RESERVATION

All reservations require a deposit that can be made with a valid credit card or by check in the amount of the first night's room rate, plus tax. **Debit cards are not recommended since the hotel immediately deducts the first night's deposit and will freeze up to \$75 per day, per room for incidentals upon check-in. You will not have access to these frozen funds for up to two weeks after check-out.** Housing forms received without a valid deposit will not be processed. Room deposits made by check must be mailed with a completed housing form.

For mailed reservations, please call the Gaylord Call Center at 877-351-5021 once you receive a confirmation to place your credit card on your reservation. If the charge to the credit card is denied, the hotel reserves the right to release your reservation.

Taxes, Requests and Cancellations: All rates are per room and are subject to 15.25% state tax, \$2.50 city tax (subject to change). Special requests cannot be guaranteed; however the hotel will do their best to honor all requests. Hotel will assign specific rooms upon check-in, based on availability. One night's room and tax will be forfeited entirely if cancellation occurs within 72 hours of arrival.

- One night's check deposit enclosed and made payable to Gaylord Opryland Hotel.  
Mail check with housing form to: Gaylord Opryland Attn: Group Housing · 2800 Opryland Dr · Nashville, TN 37214

*Submit only one room request per form. Should additional forms be needed, please make copies.*

**List all room occupants:** 1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_

*(Please indicate if separate bills are needed at the time of check-out or if one person will pay for the entire room.)*

- One bill  Separate bills

**Special requests (including accommodations or dietary):** \_\_\_\_\_

### CONFIRMATIONS

Gaylord Opryland will send you a confirmation of your reservation. Please review all information for accuracy. Email confirmations will be sent if an email address is provided (preferred), or they can be mailed. If you do not receive a confirmation or have questions, please call the Gaylord Opryland at the hotel front desk at number above.