

VACN Annual Spring Meeting
Friday, April 13, 2018
1:00 – 2:15 pm
Old Dominion University - Webb University Center
Norfolk, VA

Present: Shanna Akers (Liberty), Cynthia Banks (SCOHS), Debra Barksdale (VCU), Lorri Birkholz (ODU), Diane Bridge (Liberty), Holly Buchanan (VCU), Diana Cartagena (ODU), Linda Cassar (GWU), Linda Eastham (UVA), Shafiah Firoz (GWU), Melody Eaton (JMU), Dorrie Fontaine (UVA), Jeannie Garber (JMU), Jean Giddens (VCU), Pamela Giles (Averett), Debra Gray (ODU), Andra Hanlon (Shenandoah), Janice Hawkins (ODU), Janice Hoffman (GWU), Judith Johnson (Sentara), Kathy Johnson (Lynchburg), Karen Karlowicz (ODU), Sharon Kopis (Liberty), Kathlene LaSala (Shenandoah), Amy Lee (ODU), Susan Lindner (VCU), Miro Liwosz (GWU), Jeanne Matthews (Marymount), Lisa Minor (Longwood), Chery Oetjen (GMU), Rebecca Poston (ODU), Barbara Reyna (UVA), Donna Rose (ODU), Julie Sanford (JMU), Jessica Sharp (Bluefield), Pamela Sharp (ODU), Julie Siemers (Chamberlain), Janice Smith (Shenandoah), Nancy Sweeney (ODU), Beth Thompson (ODU), Joe Tracy (JMU), Kevin Tressler (UVA), Tracey Turner (Liberty), Suzanne Van Orden (ODU), Gretchen Wiersma (GWU), Hilda Williamson (Hampton)

Meeting Facilitator: Jean Giddens

Meeting Recorder: Pamela Giles

Agenda Item	Report/Discussion	Decisions/Actions
	<ul style="list-style-type: none"> Meeting called to order at 1:00 	<ul style="list-style-type: none"> n/a
Review of agenda	<ul style="list-style-type: none"> No additions to the agenda were suggested 	<ul style="list-style-type: none"> n/a
Meeting Minutes Pamela Giles	<ul style="list-style-type: none"> Reviewed meeting minutes from October 28, 2017 held at the JW Marriott in Washington DC 	<ul style="list-style-type: none"> Approved by consensus.
Treasurer's Report Kathleen LaSala	<ul style="list-style-type: none"> All dues have been paid Treasurer's Report was presented. 	<ul style="list-style-type: none"> Approved by consensus.(see attached)
VACN Bylaws Revision Update Jean Giddens	<ul style="list-style-type: none"> Revisions presented for discussion. There was discussion re: succession planning for VACN President. Section 2-e: Feedback sent back to the committee re: striking the phrase that begins with "particularly baccalaureate and....." 	<ul style="list-style-type: none"> The committee will consider the suggested changes and forward revisions to the membership for an online vote.
Establishing VACN Website Jean Giddens	<ul style="list-style-type: none"> Jean talked with Robert Rosseter @ AACN re: web hosting for state level organizations and they have agreed for a fee. We are the pilot study. Each table discussed four questions related to the VACN website. 	<ul style="list-style-type: none"> Jean to meet with Robert @ AACN to find out pricing. Pam Giles to compile all suggestions (see attached)
Election Results Angela Taylor	<ul style="list-style-type: none"> New VACN officers were introduced 	<ul style="list-style-type: none"> n/a

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Capitol Hill Visits @ AACN meetings Julie Sanford	<ul style="list-style-type: none"> • Julie was the State Grassroots Liaison (SGL) for VACN and is now on the Government Affairs Committee for AACN. Rhoda Murray will be continuing as an SGL. • Need a new SGL – required to be a Dean or Director. Jessica Sharp volunteered. 	<ul style="list-style-type: none"> • Jean will forward Jessica’s name to AACN and they will appoint.
Update on NP legislation Debbie Gray	<ul style="list-style-type: none"> • The governor signed House Bill 793. • Any NP in practice for 5 years will be able to able to apply for full practice authority. • Becomes effective 280 days after the signature. 	<ul style="list-style-type: none"> • n/a
Spring 2019 Meeting Jean Giddens	<ul style="list-style-type: none"> • The meeting will be held April 5, 2019. • Topic: Time variable competency based education. 	<ul style="list-style-type: none"> • Contact Jean Giddens if you’re interested in hosting the meeting.
Open Forum	<ul style="list-style-type: none"> • Jean Giddens – shared from the Future of Nursing Education Task Force (FNETF) presentation at March, 2018 AACN meeting. Some significant changes are involved. Jean is hosting a webinar next week. Suggested that we discuss and bring Q&A for the April, 2019 meeting. • Karen Karlowicz – brought up the topic related to facilities requesting payment for clinical placements, including undergraduates. GA and NY – clinical preceptors receive a tax credit. Suggested that we organize a meeting with SCHEV reps re: AACN changes and payment for clinical placements. 	<ul style="list-style-type: none"> • Bring Q&A re: AACN FNETF Task Force to April, 2019 meeting. • Executive Council of VACN to meet and decide next steps.
School Updates		<ul style="list-style-type: none"> • Send your report updates to Pam Giles – pgiles@averett.edu
Adjournment	<ul style="list-style-type: none"> • Meeting was adjourned at 2:15 	<ul style="list-style-type: none"> • n/a

**VACN Treasurer's Report 2017-18 Academic Year
Submitted by Kathy LaSala**

	Checking	CD #1	CD #2
Starting Balance 9/1/17	\$9816.61	\$5778.10	\$675.06
Expense JW Marriott Fall Dinner	-\$2887.50		
Deposit Annual Dues 15 x \$200	+ \$3000.00		
Balance 10/28/17	\$9929.11	\$5778.10	\$675.06
Deposit Annual Dues 6 x \$200	\$1200.00		
Balance 4/10/18	\$11,129.11	\$5778.10	\$675.83

Results of Discussion Regarding the VACN Website:

Question #1: What kind of information do we want on our website?

- Purpose
- Mission
- Directory of members with contact information
- Upcoming meetings and events with locations and RSVP component
- Past minutes and presentations
- List of possible academic mentors
- Current VACN officers/Executive Board
- School information for member schools – programs, contacts
- ByLaws
- Action alerts for policy issues – state and national
- Meeting minutes and agenda
- About Us
- Listserve – Q&A discussion forum

Question #2: What functions do we want on our website?

- Pay dues
- Best practices – benchmark, collaboration
- By-Laws
- Job postings in nursing education
- Conferences/workshops
- Voting
- Various pages with information only (static)
- Links:
 - AACN
 - VBON
 - NCSBN
 - NONPF
 - Meeting registration

Question #3: What kind of logo do we want?

- Fiverr.com – inexpensive logo creation, etc.
- Pam Giles' husband, Todd – graphic designer would create logo pro bono
- Love the idea of a competition from various sources
- Ideas:
 - Hub and spokes of schools
 - State outline watermark
 - Overlay nursing lamp
 - VACN letters

Question #4: What should the management guidelines be for our website?

- VACN president's administrative assistant makes all changes and updates
- Who/what will trigger updates?
- Update every three months – Secretary or another position

- VACN secretary
- AACN will host and update
- Falls under president oversight or create new executive position for web oversight