

VACN Business Meeting Minutes
 October 30, 2016
 12:00-1:30pm
 JW Marriott, Washington, DC

Present: Debra Barksdale (VCU), Melody Eaton (JMU), Dorrie Fontaine (UVA), Pamela Jefferies (GWU), Karen Karlowicz (ODU), Christine Kennedy (UVA), Kathy LaSala (Shenandoah), Jeanne Matthews (Marymount), Christina Perkins (Bon Secours), Ava Porter (Jefferson College), Janice Smith (Shenandoah), Barbara Sorbello (Bon Secours), Joe Tacy (JMU), Angela Taylor (Sentara), Kim Wilson (Jefferson College)

Meeting Facilitator: Dorrie Fontaine

Meeting Recorder: Ava Porter

Agenda Item	Report/Discussion	Decisions/Actions
Introductions	<ul style="list-style-type: none"> • All attendees provided short self-introductions around lunch. 	<ul style="list-style-type: none"> • None
Meeting Minutes	<ul style="list-style-type: none"> • Reviewed meeting minutes from April 15, 2016 meeting. 	<ul style="list-style-type: none"> • Minutes approved as written.
School updates	<ul style="list-style-type: none"> • Handout was provided of combined school reports from Shenandoah University, Jefferson College of Health Sciences, Bon Secours Memorial, Averett University, Longwood University, University of Virginia, James Madison University, George Washington University, Hampton University, Virginia Commonwealth University, Sentara College, and Eastern Mennonite University. 	<ul style="list-style-type: none"> • None
Treasurer Report Ava Porter	<ul style="list-style-type: none"> • VACN funds: \$12,266.09 in checking; \$6,443.77 in the two remaining investment accounts. • FY16-17 income to date from dues = \$3,200; 16 of 22 schools have thus far paid dues for FY16-17 • One of the investment accounts (\$2,883.28) matured in August 2016 and was rolled into the cash account upon maturity. • No formal budget is developed for VACN; currently funds are used to support spring and fall meetings. 	<ul style="list-style-type: none"> • Ava Porter will collect dues from the remaining member schools.
VACN Spring 2017 Meeting	<ul style="list-style-type: none"> • Save the Date: Friday March 31, 2017. • Host School – Jeanne Matthews at Marymount in Arlington, VA • Discussion around selection of a topic/theme for the meeting: <ul style="list-style-type: none"> ➤ Civic Engagement was suggested ➤ Policy related topics such as Va. Legislation impact, for example Advanced Practice issues, were suggested 	<ul style="list-style-type: none"> • Group consensus & general agreement for the big umbrella theme “Compliance.” • Jeanne Mathews will confirm site/space

	<ul style="list-style-type: none"> ➤ Compliance with ADA for nursing student accommodation such as request for service dogs in clinical. (Can AONE help us with this one?) Changing on-line programs to be ADA compliant in keeping with Quality Matters Standards. “Web accessibility,” closed caption on all videos, and other ADA issues in on-line learning. Need clarity on variations in interpretation of what is “reasonable accommodation” 	<p>availability for the meeting.</p> <ul style="list-style-type: none"> • Planning group members: Jean Giddens, Pam Jeffries and Jeanne Matthews.
<p>Academic Leadership and Development Mentoring Program</p>	<ul style="list-style-type: none"> • At our April 2016 VACN meeting it was suggested that we spend VACN funds on an Academic Leadership and Development Mentoring Program. Dorrie Fontaine, Julie Sanford and Pam Jeffries have continued the exploration around this idea. • Pam Jeffries discussed <i>Discovering Leadership for the Future: An Academic Leadership Academy</i> she helped lead @ Johns Hopkins with Maryland funding. • LAM (Leadership in Academic Matters) consortium was mentioned as another model. • Debra Barksdale mentioned the NONPF Leadership Development Program that creates a safe place for the participants to be vulnerable. Now a selective process for entry into the leadership program. • Dorrie Fontaine outlined what we will need to proceed: <ul style="list-style-type: none"> ➤ Decide whether VACN can do something in this arena or rely on already existing programs. <ul style="list-style-type: none"> • A thoughtful business plan will be needed • Will need a “mission” that resonates with people • Determine funding since VACN funds are not large enough to cover a substantive ongoing program. Explore grant funding. • Determine format, for example, a panel of leaders presenting with follow-up mentoring – face-to-face or digital mentoring • Identify presenters/mentors . . . perhaps from the VACN Dean’s group? • Determine how the program will be evaluated. 	<ul style="list-style-type: none"> • Dorrie Fontaine, Pam Jeffries and Julie Sanford will seek ideas and input from VACN members as to options for moving forward.